

**WAKE COUNTY  
FIRE COMMISSION  
Thursday, November 18, 2021**

**Adopted Minutes**

*(Audio Replays of the meeting are available upon request)*

A meeting of the Wake County Fire Commission was held on Thursday, November 18, 2021 at Wake County Emergency Services Education Center, (221 S. Rogers Lane, Raleigh, NC) at 7:00 PM.

**CALL MEETING TO ORDER**

Fire Commission Chairman Chief Keith McGee called the meeting to order.

The following members were present: Chairman Chief Keith McGee, Todd Wright (Chief's Association), Commissioner Maria Cervania, Chief Tony Mauldin (South Region), Chief Matt Poole South Region), Mark Matthews (Municipal Manager), Chief Brian Staples (East Region), Lucious Jones (Citizen/Consumer), Billy Myrick (Citizen/Consumer), Bob Overton (Citizen/Consumer), Nancy Anderson (Citizen/Consumer) and Bob Stagg (Citizen/Consumer).

The following County officials and staff were present: Fire Services Director Darrell Alford, Wake County Deputy Director Ashley Jacobs, Fire Services Deputy Director Joe Vindigni, Fire Services Business Officer Diana McBride, Budget Analyst Aaron Brown, Fire Academy Coordinator Brad Pace and Fire Rescue Responder Candler Thornton .

Fire Commission Chairman Chief Keith McGee called the meeting to order at 7:00pm. He provided the invocation and led the group with the pledge of allegiance.

**ADOPTION OF THE JULY 15, 2021 FIRE COMMISSION MEETING MINUTES**

A motion to approve and adopt the July 15, 2021 Fire Commission Meeting minutes was made by Bob Overton and seconded by Bob Stagg. The motion was carried unanimously by the Fire Commission.

**APPROVAL OF AGENDA**

The East Region Subcommittee appointments was added to the agenda by Wake County Fire Services Director Darrell Alford. A motion was made by Bob Stagg to approve the agenda with the addition. The motion was seconded by Bob Overton and was carried unanimously by the Commission.

### **RECOGNITION – SPECIAL PRESENTATIONS**

On behalf of the Fire Commission, Director Alford recognized Fire Commission member Luscious Jones for 24 years of service on the Commission and to the Town of Wendell. He also presented Mr. Jones with a plaque.

On behalf of the Wake County Fire Academy and the Fuquay-Varina Fire Department, Wake County Fire Academy Coordinator Brad Pace presented an outstanding achievement award plaque to academy recruit Summer Williams for successfully graduating the academy while battling cancer and undergoing several surgeries.

Chairman Chief McGee introduced Ashley Jacobs. Ashley is the new Wake County Deputy County Manager.

### **PUBLIC COMMENTS**

No public comments.

### **ITEMS OF BUSINESS**

#### **REGULAR AGENDA**

#### **EAST REGION COMMITTEE APPOINTMENTS**

The East Region requested the appointment of Skip Blalock to the Budget Committee as an Alternate and Star Hairr to the Training Committee as an Alternate. Chairman Chief McGee granted the appointment as requested.

#### **COMMUNICATIONS SUBCOMMITTEE ADDITIONAL MEMBERS**

As the Communication Subcommittee continue to work on projects that involves outside partners, they requested the Commission add Raleigh Fire Department and Cary Fire Department representation as voting members to the Committee. A motion was made to add Raleigh Fire Department and Cary Fire Department to the Communication Subcommittee as voting members. The motion carried unanimously by the Commission.

#### **COST SHARE DATA ELEMENT ADJUSTMENTS**

Director Alford presented the cost share data element, highlighting background and sharing of data/financials since FY17, Cost Share Committee recommendation for service demand and the Cost Share Committee recommendation for mutual growth control. He also informed the Commission that the agreements would be on a three-year cycle beginning in July (2022).

The Commission was posed with accepting the following language change to the cost share agreements. *Incident responses within this contracted cost shares municipal boundaries shall*

*count as a “municipal” response. Responses to other municipal boundaries shall not be counted as a municipal response to departments providing auto or mutual aid.* Municipal Manager representative Mark Matthews made a motion to accept the language change as written. The motion was seconded by Bob Stagg and was carried unanimously by the Committee.

The second proposed language change will also be incorporated into the three-year agreement and reads as follows *Municipal staffing levels funded by county cost share shall be based on approved Wake County Fire Commission staffing levels. County cost share funded municipal fire positions exceeding approved staffing levels but in existence prior to 2017 shall be grandfathered. The funding of additional staffing levels will be consistent with data driven reports that are in accordance with Wake County Long Range Plan Standards & Guiding Principles for on scene personnel in the unincorporated areas of Wake County based on response minimums and Effective Response Force as required. Staffing levels unfunded by Wake County that can be shown to contribute to the arrival of the required staffing levels and Effective Response Force, should be considered for cost share funding first prior to adding additional staffing levels for the Municipal Department. Requested Staffing expansions that address other system needs included but not limited to, geographic coverage, service demand workload, and response time goals that are consistent with Wake County Standards & Principles should be considered for funding by Wake County Fire Services, Wake County Fire Commission and Wake County Board of Commissioners.* A motion was made by Bob Stagg to accept the second proposed language change presented. His motion was seconded by Bob Overton and carried unanimously by the Commission.

### **RECRUITMENT, DIVERSITY & INCLUSION FUNDING PRESENTATION**

Director Alford presented a presentation on recruitment, diversity and inclusion funding to the Commission. The Commission asked questions and discussed the topic presented. The pilot program is expected to begin on October 1, 2022.

### **INFORMATION AGENDA**

#### **FIRE TAX DISTRICT FINANCIAL REPORT**

Wake County Budget and Management Analyst, Aaron Brown provided a recap of FY21 and hailed it as a good year for the Fire Tax District. He then provided insight into FY22 and a review of the FY23 budget process.

**WAKE COUNTY FIRE TAX DISTRICT**  
**FY 2021 SYSTEMWIDE OPERATING FINANCIAL REPORT**  
**As of June 30, 2021**

Revenue Source/ Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
T127 NC DMV Taxes	0.00	0.00	2,630,163.86	0.00	2,630,163.86	2,630,163.86	(2,630,163.86)	0.00
T128 Refunds of NC DMV Taxes	0.00	0.00	(9,517.78)	0.00	(9,517.78)	(9,517.78)	9,517.78	0.00
T200 Special District Taxes	29,595,000.00	29,595,000.00	27,628,293.33	0.00	27,628,293.33	27,628,293.33	1,966,706.67	93.35
C494 Other Local Governments & Non Profits	0.00	140,000.00	200,000.00	0.00	200,000.00	200,000.00	(60,000.00)	142.86
N132 Interest - NCDOT - DMV Taxes	0.00	0.00	986.80	0.00	986.80	986.80	(986.80)	0.00
N140 Market vs Cost Investment Difference	0.00	0.00	(28,805.05)	0.00	(28,805.05)	(28,805.05)	28,805.05	0.00
N150 Interest Income/Pooled Funds	51,000.00	51,000.00	14,819.18	0.00	14,819.18	14,819.18	36,180.82	29.06
B120 Capital Leases	0.00	0.00	4,860.00	0.00	4,860.00	4,860.00	(4,860.00)	0.00
<b>Total Revenues</b>	<b>29,646,000</b>	<b>29,786,000</b>	<b>30,440,800</b>	<b>-</b>	<b>30,440,800</b>	<b>30,440,800</b>	<b>(654,800)</b>	<b>102.2%</b>

Revenue Source/ Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
2118 MEDICAL SERVICES - EMPLOYEE MEDICAL EXAM	220,000.00	220,000.00	112,560.42	0.00	112,560.42	112,560.42	107,439.58	51.16
2185 Systems Software/Hardware Licensing and Maintenance Fees	41,000.00	41,000.00	0.00	0.00	0.00	0.00	41,000.00	0.00
2406 CONTRACTED SERVICES	115,000.00	115,000.00	15,000.47	0.00	15,000.47	15,000.47	99,999.53	13.04
3117 Computer Software Fees	19,000.00	19,000.00	21,381.95	0.00	21,381.95	21,381.95	(2,381.95)	112.54
3127 OFFICE SUPPLIES	0.00	0.00	109.51	0.00	109.51	109.51	(109.51)	0.00
3162 Vehicle Upfitting Parts	28,100.00	28,100.00	0.00	0.00	0.00	0.00	28,100.00	0.00
3615 Cellular Voice and Data Service	77,600.00	77,600.00	83,496.35	0.00	83,496.35	83,496.35	(5,896.35)	107.60
3617 DISPATCH SERVICE	308,000.00	308,000.00	293,237.00	0.00	293,237.00	293,237.00	14,763.00	95.21
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	5,000.00	5,000.00	321.25	0.00	321.25	321.25	4,678.75	6.43
4208 CITY OF RALEIGH HAZMAT PROGRAM	91,000.00	91,000.00	90,617.37	0.00	90,617.37	90,617.37	382.63	99.58
4224 NC DEPT OF NRCD - FORESTRY	70,674.00	70,674.00	74,399.91	0.00	74,399.91	74,399.91	(3,725.91)	105.27
4428 MISC CHARGES FROM OTHER DEPT/DIV	186,032.00	186,032.00	65,210.45	0.00	65,210.45	65,210.45	120,821.55	35.05
4446 800mhz charges from other dept	161,000.00	161,000.00	160,495.44	0.00	160,495.44	160,495.44	504.56	99.69
4447 CAD charges from other dept	41,000.00	41,000.00	40,268.43	0.00	40,268.43	40,268.43	731.57	98.22
4607 SUBSCRIPTIONS	0.00	0.00	192.60	0.00	192.60	192.60	(192.60)	0.00
4758 MV Tax Collection Costs	59,150.00	59,150.00	70,400.76	0.00	70,400.76	70,400.76	(11,250.76)	119.02
6109 Capitalized Leases	0.00	0.00	4,860.00	0.00	4,860.00	4,860.00	(4,860.00)	0.00
6113 Vehicle Replacements	0.00	0.00	190.80	0.00	190.80	190.80	(190.80)	0.00
7102 LEASE PRINCIPAL - DEBT SERVICE	0.00	0.00	1,030.76	0.00	1,030.76	1,030.76	(1,030.76)	0.00
9109 Transfer to Debt Service from Fire Tax	1,381,560.00	1,381,560.00	1,381,560.00	0.00	1,381,560.00	1,381,560.00	0.00	100.00
9128 Transfer to Fire Tax CIP	1,687,000.00	1,687,000.00	1,687,000.00	0.00	1,687,000.00	1,687,000.00	0.00	100.00
Department Appropriations	25,154,884	25,294,884	23,208,859	2,086,025	23,208,859	25,294,884	-	92
<b>Total Expenditures</b>	<b>29,646,000</b>	<b>29,786,000</b>	<b>27,311,193</b>	<b>2,086,025</b>	<b>27,311,193</b>	<b>29,397,217</b>	<b>388,783</b>	<b>91.7%</b>

**WAKE COUNTY FIRE TAX DISTRICT  
FY 2021 DEPARTMENT APPROPRIATIONS  
As of June 30, 2021**

Unit Name	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
Apex FD	1,242,107	1,242,107	1,242,107	-	1,242,107	1,242,107	-	100
Cary FD	50,000	50,000	50,000	-	50,000	50,000	-	100
Durham Highway FD	932,439	932,439	932,439	-	932,439	932,439	-	100
Eastern Wake FD	1,850,483	1,990,483	1,990,483	-	1,990,483	1,990,483	-	100
Fairview FD	1,814,774	1,814,774	1,814,774	-	1,814,774	1,814,774	-	100
Fuquay Varina FD	1,986,039	1,986,039	1,986,039	-	1,986,039	1,986,039	-	100
Garner FD	2,345,943	2,345,943	2,345,943	-	2,345,943	2,345,943	-	100
Holly Springs FD	681,150	681,150	681,150	-	681,150	681,150	-	100
Hopkins FD	1,037,081	1,037,081	1,037,081	-	1,037,081	1,037,081	-	100
Morrisville FD	787,833	787,833	787,833	-	787,833	787,833	-	100
Northern Wake FD	3,530,500	3,530,500	3,530,500	-	3,530,500	3,530,500	-	100
Rolesville FD	664,877	664,877	664,877	-	664,877	664,877	-	100
Swift Creek FD	849,885	849,885	849,885	-	849,885	849,885	-	100
Wake Forest FD	1,524,053	1,524,053	1,524,053	-	1,524,053	1,524,053	-	100
Wake-New Hope FD	1,789,348	1,789,348	1,789,348	-	1,789,348	1,789,348	-	100
Wendell FD	2,666,968	2,666,968	2,666,968	-	2,666,968	2,666,968	-	100
Western Wake FD	828,557	828,557	828,557	-	828,557	828,557	-	100
Zebulon FD	572,847	572,847	572,847	-	572,847	572,847	-	100
<b>Total</b>	<b>25,154,884</b>	<b>25,294,884</b>	<b>25,294,884</b>	<b>-</b>	<b>25,294,884</b>	<b>25,294,884</b>	<b>-</b>	<b>100%</b>

**WAKE COUNTY FIRE TAX DISTRICT**  
**FY 2022 SYSTEMWIDE OPERATING FINANCIAL REPORT**  
**As of October 31, 2021**

Revenue Source/ Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
T127 NC DMV Taxes	0.00	0.00	735,151.99	0.00	735,151.99	735,151.99	(735,151.99)	0.00
T128 Refunds of NC DMV Taxes	0.00	0.00	(2,645.17)	0.00	(2,645.17)	(2,645.17)	2,645.17	0.00
T200 Special District Taxes	33,938,000.00	33,938,000.00	7,179,607.76	0.00	7,179,607.76	7,179,607.76	26,758,392.24	21.16
C494 Other Local Governments & Non Profits	0.00	0.00	11,059.76	0.00	11,059.76	11,059.76	(11,059.76)	0.00
N132 Interest - NCDOT - DMV Taxes	0.00	0.00	60.45	0.00	60.45	60.45	(60.45)	0.00
N140 Market vs Cost Investment Difference	0.00	0.00	19,564.77	0.00	19,564.77	19,564.77	(19,564.77)	0.00
N150 Interest Income/Pooled Funds	51,000.00	51,000.00	(45.06)	0.00	(45.06)	(45.06)	51,045.06	(0.09)
<b>Total Revenues</b>	<b>33,989,000</b>	<b>33,989,000</b>	<b>7,942,755</b>	<b>-</b>	<b>7,942,755</b>	<b>7,942,755</b>	<b>26,046,246</b>	<b>23.4%</b>

Revenue Source/ Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
1121 Extraordinary Pay	0.00	0.00	5,227.95	0.00	5,227.95	5,227.95	(5,227.95)	0.00
2118 MEDICAL SERVICES - EMPLOYEE MEDICAL EXAM	220,000.00	220,000.00	55,412.12	97,809.82	55,412.12	153,221.94	66,778.06	25.19
2185 Systems Software/Hardware Licensing and Maintenance Fees	41,638.00	41,638.00	0.00	0.00	0.00	0.00	41,638.00	0.00
2406 CONTRACTED SERVICES	115,000.00	115,000.00	0.00	0.00	0.00	0.00	115,000.00	0.00
3117 Computer Software Fees	242,382.00	242,382.00	81,428.52	120,057.13	81,428.52	201,485.65	40,896.35	33.60
3162 Vehicle Upfitting Parts	15,293.00	15,293.00	0.00	0.00	0.00	0.00	15,293.00	0.00
3615 Cellular Voice and Data Service	77,900.00	77,900.00	20,812.58	0.00	20,812.58	20,812.58	57,087.42	26.72
3617 DISPATCH SERVICE	439,420.00	439,420.00	212,369.00	212,631.00	212,369.00	425,000.00	14,420.00	48.33
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	5,000.00	5,000.00	130.00	0.00	130.00	130.00	4,870.00	2.60
4208 CITY OF RALEIGH HAZMAT PROGRAM	87,711.00	87,711.00	91,866.94	0.00	91,866.94	91,866.94	(4,155.94)	104.74
4224 NC DEPT OF NRCD - FORESTRY	94,701.00	94,701.00	11,638.30	83,062.70	11,638.30	94,701.00	0.00	12.29
4428 MISC CHARGES FROM OTHER DEPT/DIV	186,032.00	186,032.00	0.00	0.00	0.00	0.00	186,032.00	0.00
4446 800mhz charges from other dept	159,273.00	159,273.00	0.00	0.00	0.00	0.00	159,273.00	0.00
4447 CAD charges from other dept	44,247.00	44,247.00	0.00	0.00	0.00	0.00	44,247.00	0.00
4758 MV Tax Collection Costs	65,704.00	65,704.00	19,065.01	0.00	19,065.01	19,065.01	46,638.99	29.02
7102 LEASE PRINCIPAL - DEBT SERVICE	0.00	0.00	644.12	1,288.24	644.12	1,932.36	(1,932.36)	0.00
9109 Transfer to Debt Service from Fire Tax	1,565,762.00	1,565,762.00	0.00	0.00	0.00	0.00	1,565,762.00	0.00
9128 Transfer to Fire Tax CIP	3,859,000.00	3,859,000.00	3,859,000.00	0.00	3,859,000.00	3,859,000.00	0.00	100.00
Department Appropriations	26,769,937.00	26,769,937.00	8,941,481.99	17,772,455.01	8,941,481.99	26,713,937.00	56,000.00	
<b>Total Expenditures</b>	<b>33,989,000</b>	<b>33,989,000</b>	<b>13,299,077</b>	<b>18,287,304</b>	<b>13,299,077</b>	<b>31,586,380</b>	<b>2,402,620</b>	<b>39.1%</b>

**WAKE COUNTY FIRE TAX DISTRICT  
FY 2022 DEPARTMENT APPROPRIATIONS  
As of October 31, 2021**

Unit Name	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
Apex FD	1,243,155	1,243,155	414,385	828,770	414,385	1,243,155	-	33%
Cary FD	56,000	56,000	-	-	-	-	56,000	0%
Durham Highway FD	940,843	940,843	313,614	627,229	313,614	940,843	-	33%
Fairview FD	1,922,540	1,922,540	640,847	1,281,693	640,847	1,922,540	-	33%
Fuquay Varina FD	2,138,607	2,138,607	712,869	1,425,738	712,869	2,138,607	-	33%
Garner FD	2,552,849	2,552,849	850,950	1,701,899	850,950	2,552,849	-	33%
Holly Springs FD	752,167	752,167	250,722	501,445	250,722	752,167	-	33%
Hopkins FD	1,075,588	1,075,588	358,529	717,059	358,529	1,075,588	-	33%
Knightdale FD	2,066,446	2,066,446	688,815	1,377,631	688,815	2,066,446	-	33%
Morrisville FD	858,102	858,102	286,034	572,068	286,034	858,102	-	33%
Northern Wake FD	3,757,714	3,757,714	1,289,281	2,468,433	1,289,281	3,757,714	-	34%
Rolesville FD	662,139	662,139	220,941	441,198	220,941	662,139	-	33%
Swift Creek FD	871,329	871,329	290,443	580,886	290,443	871,329	-	33%
Wake Forest FD	1,763,008	1,763,008	587,669	1,175,339	587,669	1,763,008	-	33%
Wake-New Hope FD	1,901,574	1,901,574	633,858	1,267,716	633,858	1,901,574	-	33%
Wendell FD	2,737,949	2,737,949	912,650	1,825,299	912,650	2,737,949	-	33%
Western Wake FD	829,775	829,775	276,490	553,285	276,490	829,775	-	33%
Zebulon FD	640,152	640,152	213,384	426,768	213,384	640,152	-	33%
<b>Total</b>	<b>26,769,937</b>	<b>26,769,937</b>	<b>8,941,482</b>	<b>17,772,455</b>	<b>8,941,482</b>	<b>26,713,937</b>	<b>56,000</b>	<b>33%</b>

**WAKE COUNTY FIRE TAX DISTRICT  
CAPITAL FUND BALANCE REPORT  
As of October 31, 2021**

**Division 8420 Fire Facilities**

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Authority (actual balance)
045F	New Stations	8420V0100	\$1,655,000.00	\$1,655,000.00	\$0.00	\$1,655,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,655,000.00	\$1,655,000.00
049F	Garner #4, Fire Tax Portion	8420V0100	\$1,953,539.13	\$1,923,039.13	\$30,500.00	\$1,953,539.13	\$1,953,539.13	(\$0.00)	\$0.00	\$1,953,539.13	\$0.00	(\$30,500.00)
050F	Wendell Falls Station, Fire Tax Portion	8420V0100	\$4,360,714.10	\$4,360,714.10	\$0.00	\$4,360,714.10	\$4,209,503.78	\$0.00	\$0.00	\$4,209,503.78	\$151,210.32	\$151,210.32
057F	Fire Planned Facility Repairs	8420V0100	\$1,596,153.38	\$1,596,153.38	\$0.00	\$1,596,153.38	\$1,547,790.74	\$39,923.43	\$0.00	\$1,587,714.17	\$8,439.21	\$8,439.21
111F	Fire Planned Facility Repairs & Renovations - FY20	8420V0100	\$254,000.00	\$277,706.00	(\$23,706.00)	\$254,000.00	\$221,431.09	\$4,176.49	\$0.00	\$225,607.58	\$28,392.42	\$52,098.42
119F	Fire Planned Facility Repairs & Renovations - FY21	8420V0100	\$331,000.00	\$331,000.00	\$0.00	\$331,000.00	\$147,628.56	\$53,764.71	\$97,622.00	\$299,015.27	\$31,984.73	\$31,984.73
131F	Fire Facilities - Planned Repairs & Rennovations FY22	8420V0100	\$324,000.00	\$324,000.00	\$0.00	\$324,000.00	\$7,899.00	\$324,547.92	\$0.00	\$332,446.92	(\$8,446.92)	(\$8,446.92)
<b>Total Division 8420 Fire Facilities</b>			\$10,474,406.61	\$10,467,612.61	\$6,794.00	\$10,474,406.61	\$8,087,792.30	\$422,412.55	\$97,622.00	\$8,607,826.85	\$1,866,579.76	\$1,859,785.76

**Division 8430 Fire Fighting Equipment**

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Authority (actual balance)
041F	CONTINGENCIES & GRANT MATCHES	8400P0100	\$131,603.00	\$131,603.00	\$0.00	\$131,603.00	\$114,508.54	\$0.00	\$0.00	\$114,508.54	\$17,094.46	\$17,094.46
066F	Fire SCBA's	8430V0300	\$1,900,800.57	\$1,900,800.57	\$0.00	\$1,900,800.57	\$1,856,163.36	\$14,769.00	\$0.00	\$1,870,932.36	\$29,868.21	\$29,868.21
073F	Pager Replacements	8430V0300	\$801,603.70	\$801,603.70	\$0.00	\$801,603.70	\$539,044.07	(\$0.00)	\$0.00	\$539,044.07	\$262,559.63	\$262,559.63
093F	Mobile Data Terminals	8430V0300	\$221,250.00	\$221,250.00	\$0.00	\$221,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$221,250.00	\$221,250.00
107F	Turnout Gear - FY20	8430V0300	\$308,000.00	\$308,000.00	\$0.00	\$308,000.00	\$234,893.67	\$40,442.07	\$0.00	\$275,335.74	\$32,664.26	\$32,664.26
108F	Fire Defibrillators - FY20	8430V0300	\$75,000.00	\$75,000.00	\$0.00	\$75,000.00	\$49,543.71	\$0.00	\$0.00	\$49,543.71	\$25,456.29	\$25,456.29
115F	Turnout Gear - FY21	8430V0300	\$365,000.00	\$365,000.00	\$0.00	\$365,000.00	\$232,445.33	\$49,701.60	\$0.00	\$282,146.93	\$82,853.07	\$82,853.07
116F	Fire Defibrillators - FY21	8430V0300	\$98,000.00	\$98,000.00	\$0.00	\$98,000.00	\$43,478.90	\$0.00	\$0.00	\$43,478.90	\$54,521.10	\$54,521.10
117F	Fire Thermal Imaging Cameras - FY21	8430V0300	\$56,000.00	\$56,000.00	\$0.00	\$56,000.00	\$44,280.96	\$0.00	\$0.00	\$44,280.96	\$11,719.04	\$11,719.04
118F	Fire Small Capital - FY21	8430V0300	\$168,000.00	\$168,000.00	\$0.00	\$168,000.00	\$165,484.39	\$0.00	\$0.00	\$165,484.39	\$2,515.61	\$2,515.61
122F	Pagers & Infrastructure	8430V0300	\$424,000.00	\$424,000.00	\$0.00	\$424,000.00	\$0.00	\$120,486.00	\$0.00	\$120,486.00	\$303,514.00	\$303,514.00
126F	Turnout Gear - FY22	8430V0300	\$471,000.00	\$471,000.00	\$0.00	\$471,000.00	\$2,378.10	\$310,165.94	\$0.00	\$312,544.04	\$158,455.96	\$158,455.96
127F	Fire Defibrillators - FY22	8430V0300	\$51,000.00	\$51,000.00	\$0.00	\$51,000.00	\$0.00	\$21,000.00	\$0.00	\$21,000.00	\$30,000.00	\$30,000.00
128F	Fire Thermal Imaging Cameras - FY22	8430V0300	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
129F	Fire Small Capital - FY22	8430V0300	\$279,000.00	\$279,000.00	\$0.00	\$279,000.00	\$188,235.20	\$11,764.70	\$0.00	\$199,999.90	\$79,000.10	\$79,000.10
130F	Fire SBCA's FY22	8430V0300	\$212,000.00	\$212,000.00	\$0.00	\$212,000.00	\$144,000.00	\$0.00	\$0.00	\$144,000.00	\$68,000.00	\$68,000.00
<b>Total Division 8430 Fire Fighting Equipment</b>			\$5,567,257.27	\$5,567,257.27	\$0.00	\$5,567,257.27	\$3,614,456.23	\$568,329.31	\$0.00	\$4,182,785.54	\$1,384,471.73	\$1,384,471.73



## Division 8440 Fire Apparatus

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
054F	General Fire Apparatus	8440V0100	\$324,214.97	\$324,214.97	\$0.00	\$324,214.97	\$145,577.46	\$24,729.38	\$0.00	\$170,306.84	\$153,908.13	\$153,908.13
056F	Fire Small Vehicles	8440V0100	\$967,322.04	\$967,322.04	\$0.00	\$967,322.04	\$911,301.57	(\$0.00)	\$0.00	\$911,301.57	\$56,020.47	\$56,020.47
089F	Apparatus Emergency Repairs	8440V0100	\$430,000.00	\$430,000.00	\$0.00	\$430,000.00	\$349,823.06	\$0.00	\$0.00	\$349,823.06	\$80,176.94	\$80,176.94
091F	FY18 Large Apparatus - Rural	8440V0100	\$1,294,581.00	\$1,294,581.00	\$0.00	\$1,294,581.00	\$1,230,887.00	\$0.00	\$0.00	\$1,230,887.00	\$63,694.00	\$63,694.00
095F	Cost Share apparatus debt payments	8440V0100	\$490,131.74	\$490,131.74	\$0.00	\$490,131.74	\$300,432.42	\$40,208.13	\$0.00	\$340,640.55	\$149,491.19	\$149,491.19
103F	FY20 Large Apparatus - Rural	8440V0100	\$1,789,053.00	\$1,789,053.00	\$0.00	\$1,789,053.00	\$1,789,053.00	\$0.00	\$0.00	\$1,789,053.00	\$0.00	\$0.00
104F	FY20 Large Apparatus - Municipal	8440V0100	\$135,102.00	\$135,102.00	\$0.00	\$135,102.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00	\$80,102.00	\$80,102.00
106F	Small Vehicles - FY20	8440V0100	\$93,000.00	\$93,000.00	\$0.00	\$93,000.00	\$83,379.48	\$0.00	\$0.00	\$83,379.48	\$9,620.52	\$9,620.52
112F	FY21 Large Apparatus-Cash	8440V0100	\$80,000.00	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00
113F	Brush Trucks - FY22	8440V0100	\$193,000.00	\$193,000.00	\$0.00	\$193,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193,000.00	\$193,000.00
114F	Small Vehicles - FY22	8440V0100	\$271,000.00	\$271,000.00	\$0.00	\$271,000.00	\$0.00	\$184,336.92	\$0.00	\$184,336.92	\$86,663.08	\$86,663.08
120F	FY21 Large Apparatus-Debt	8440V0100	\$1,394,000.00	\$1,394,000.00	\$0.00	\$1,394,000.00	\$684,384.00	\$684,384.00	\$0.00	\$1,368,768.00	\$25,232.00	\$25,232.00
121F	Northern Wake Tanker Replacement	8440V0100	\$380,000.00	\$380,975.00	(\$975.00)	\$380,000.00	\$0.00	\$350,558.00	\$0.00	\$350,558.00	\$29,442.00	\$30,417.00
123F	FY22 Large Apparatus-Debt	8440V0100	\$2,296,000.00	\$2,296,000.00	\$0.00	\$2,296,000.00	\$0.00	\$2,185,510.00	\$0.00	\$2,185,510.00	\$110,490.00	\$110,490.00
124F	FY22 Large Apparatus-Cash	8440V0100	\$193,000.00	\$193,000.00	\$0.00	\$193,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193,000.00	\$193,000.00
125F	FY22 General Fire Apparatus	8440V0100	\$166,000.00	\$166,000.00	\$0.00	\$166,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166,000.00	\$166,000.00
Total Division 8440 Fire Apparatus			\$10,496,404.75	\$10,497,379.75	(\$975.00)	\$10,496,404.75	\$5,549,837.99	\$3,469,726.43	\$0.00	\$9,019,564.42	\$1,476,840.33	\$1,477,815.33

## Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
099F	Fire Capital Uncommitted	8490V0100	\$0.00	\$3,721,890.58	(\$3,721,890.58)	\$0.00	(\$1,472.00)	\$0.00	\$0.00	(\$1,472.00)	\$1,472.00	\$3,723,362.58
132F	Reserve for Future Projects FY22	8490V0100	\$44,750.00	\$44,750.00	\$0.00	\$44,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,750.00	\$44,750.00
Total Division 8499 Fire Capital Uncommitted			\$44,750.00	\$3,766,640.58	(\$3,721,890.58)	\$44,750.00	(\$1,472.00)	\$0.00	\$0.00	(\$1,472.00)	\$46,222.00	\$3,768,112.58
Total Department 84 Fire And Rescue CIP			\$26,582,818.63	\$30,298,890.21	(\$3,716,071.58)	\$26,582,818.63	\$17,250,614.52	\$4,460,468.29	\$97,622.00	\$21,808,704.81	\$4,774,113.82	\$8,490,185.40
Total Fund: 4400 Fire CIP			\$26,582,818.63	\$30,298,890.21	(\$3,716,071.58)	\$26,582,818.63	\$17,250,614.52	\$4,460,468.29	\$97,622.00	\$21,808,704.81	\$4,774,113.82	\$8,490,185.40

## STANDING COMMITTEE UPDATES

### **Administrative Subcommittee:**

No report.

### **Apparatus Subcommittee:**

No report.

### **Budget Subcommittee:**

The budget calendar has been posted, and forms will be sent. The budget submission deadline is January 14, 2022.

### **Communications Subcommittee**

All Departments have completed the first phase of the P25 radio upgrade. The final phase of radio programming will occur over the next couple of months. Maintenance issues were identified and the associated costs to resolve is being researched. Additional multiple access software is needed for the P25 radio as the State recently issued mandate. A grant is being sought since it is mandate but preparing to load the cost in budget.

The Committee is currently working with partners, including Cary and Raleigh Fire Department to develop a countywide Mayday policy.

### **Equipment Subcommittee:**

The Equipment Subcommittee is currently working on developing a countywide equipment sharing plan. They are also working on switching Personal Protective Equipment PPE gear from Honeywell to Globe.

### **Facilities Subcommittee:**

Wake County Deputy Director Joe Vindigni is currently working on a plan to incorporate projects identified on the 2013 facility condition assessments into the budget over the next couple of years. The list was reevaluated and has approximately \$650K remaining in repairs, down from the initial \$3M.

### **Training Subcommittee:**

The Committee is looking to make improvements to the Training Center program and currently working on a plan for improvements.

### **Volunteer Recruitment & Retention Subcommittee**

Glenn Clapp provided an update on the SAFER and VWFS grants. The SAFER grant reimbursement will conclude December 31, 2021. The VWFS grant is in phase two and runs through June 30, 2022. The VWFS grant will continue providing resources for recruitment efforts.

### **Health and Wellness Subcommittee**

Chairman McGee recognized the move to purchase cancer prevention turnout gear by switching PPE vendors. The Committee is working on data to determine baseline to target efforts needed to

see results in the fire services health and wellness of firefighters. They also plan on targeting behavioral health.

Chairman McGee encouraged the Commission and attendees to read the Lavender and The Yellow Ribbon report ([ifc.org](http://ifc.org)).

### **CHAIR REPORT**

Chairman Chief McGee mentioned the presumptive clause for firefighter that passed in the NC budget for cancer insurance.

### **FIRE SERVICES REPORT**

Director Alford reported that the long rang plan data is being reviewed.

COVID numbers are back in the red. Emergency Management recently hired a Community Outreach Coordinator, Autumn Goheen. She will assist with communications.

### **GOOD OF THE GROUP**

### **ADJOURNMENT**

The meeting was adjourned by Chief McGee at 8:49pm.